

Airline Crew Taxes

2017

EXPENSE ORGANIZER

2017

(Form 2106 Only Service)

New Client(s)

General Information

Returning Client(s)

Taxpayer

Spouse

First Name _____
 Middle Initial _____ Suffix _____
 Last Name _____
 Social Security Number _____
 Date of Birth _____
 Occupation _____
 Company/Base _____
 Cell Phone _____
 Home Phone _____
 e-mail _____

First Name _____
 Middle Initial _____ Suffix _____
 Last Name _____
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 Home Phone _____
 e-mail _____

** None of your personal information is sold or shared.*

Employee / Work Related Itemized Expenses

Taxpayer

Spouse

Automobile Expenses

(N/A for commute to or from work by car, only for non-commuting for example: Work meetings, training, etc.)

Vehicle-Make/Model/Year	_____	_____
Date placed in service	_____	_____
Total miles driven during year	_____	_____
Business related miles	_____	_____
Average round trip distance to work	_____	_____
If leased, list payments, yearly costs	_____	_____
Tolls, Parking, Taxis, etc.	_____	_____

Overnight Travel Expenses

Travel costs for commuters (airlines, trains, parking, etc.)	_____	_____
Lodging	_____	_____
Auto rentals, taxis, etc.	_____	_____
Incidental expenses (overnights)	_____	_____
Tips (Hotels vans, shoe shines, etc.)	_____	_____
Commuter passes	_____	_____
Other travel costs (cabs, buses, etc.)	_____	_____
ATM fees, currency exchange fees	_____	_____

Employee Expenses

Non taxable per diem

If not On W2, Box 12, Code L, then please submit your last pay stub of the year for us to obtain YTD information.

Meals and entertainment

Only applicable if we **do not** compute your per diem.

Percentage of Domestic vs Int'l trips

Computers, equipment, software

(if computer purchase, give month bought for depreciation)

Flight gear, luggage, passport

Union or professional dues

Trade Subscriptions/Magazines

Uniforms & Protective clothing

(shoes, pantyhose, tie, belt, coat, scarf, gloves, etc.)

Uniform upkeep (cleaning & alterations)

Education to maintain skills

(aircraft rentals, classes, renewals, seminars, etc.)

Office Supplies and equipment

(Schedule, training, bid related printing)

Internet Fees (Monthly payments)

Cell Phone (Monthly fees/purchase)

Special Tools (Jepp binders, headset, sunglasses, etc)

Job Searching Costs (even if not hired)

Flight Physical exam (pilots only)

FFDO expenses (course, ammo, travel exp.)

Legal Fees

Must be job related (income protection)

Investment or accounting fees

Out of pocket payments paid directly by you.

Tax preparation fees (if new client)

Other Expenses (Items like ID replacements, wings, watch, alarm clock, travel hair dryer, bid service, publications updating service, answering machine, calling cards, flashlight, batteries, keys, pens, training out of base expenses, etc.)

Select Payment Method

ACH Debit payment

Routing # _____ Account # _____ Checking Savings

Credit Card payment

Visa Master Card American Express Discover

Card # _____ Exp. date ____ | ____ CVW Security # (3 or 4 digit) _____

Billing Address: Street: _____ City _____ Zip Code _____